**PROCEDURE FOR CLAIMING UNPAID AND UNCLAIMED DIVIDEND BY SHAREHOLDER(S) NOT TRANSFERRED TO INVESTOR EDUCATION PROTECTION FUND (IEPF)**

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Any shareholder who has not receive the dividend for the last seven years and which has not yet been transferred to Investor Education Protection Fund (IEPF) he/she can claim for his/her unpaid dividend through the following procedure:

1. In case the outdated Dividend Warrant pertaining to the relevant year(s) is available with the shareholder, he/she can send the same along with the request letter as per **Annexure-I** for the revalidation of the Dividend Warrant to the Company. After due verification by the Company, a fresh DD will be send to the shareholder.
2. In case the Dividend Warrant pertaining to the relevant years is not available with the shareholder, he/she can claim the unpaid dividend by sending a request letter as per **Annexure-II** to the Company.After due verification by the Company, a Demand Draft in lieu of the Dividend Warrant will be send to the shareholder.

**Contact Details:**

**Company: Registrar and Transfer Agent (RTA)**

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